

Building Brighter Futures

**Tools for Improving Academic and
Career/Technical Education in the
Juvenile Justice System**

A Pennsylvania Example

TOOL VII: Sample PACTT Affiliation Agreement



COMMUNITY PROTECTION

VICTIM RESTORATION

YOUTH REDEMPTION

Pursuing Balanced and Restorative Justice



<http://www.pachiefprobationofficers.org>

PACTT AFFILIATION AGREEMENT

The PACTT Affiliation refers collectively to delinquent residential and day-treatment facilities that have chosen to meet the Council of Chief Juvenile Probation Officers’ standards for academic and career/technical education (CTE), as outlined and monitored by the Pennsylvania Academic Career/Technical Training (PACTT) Alliance. Participation as a PACTT Affiliate entails an agreement between the Provider Agency, the PA Council of Chief Juvenile Probation Officers and PACTT with each entity agreeing to provide specified services in accordance with this Agreement. The Agreement will be renewed each year, on July 1.

To become a PACTT Affiliate the provider must sign this Agreement and implement, at a minimum, the following program elements:

- Teach the PACTT Employability/Soft Skills Manual to all of its youth
 - Employability competency check list is to follow youth at time of discharge, as part of the youth’s discharge packet
- Facilitate the development of a portfolio for every youth
- Provide the opportunity for youth to complete at least one of the following basic certifications: OSHA 10, ServSafe, MOS, or International Computer Driver’s License (ICDL)
- Offer at least one CTE track, aligned with industry standards and identified as high priority and/or high employment
 - A list of completed industry competencies are to follow youth at time of discharge and reflect the progress youth has made
 - CTE classes must be at least one hour in length and youth must receive a minimum of ten hours a week of CTE
- Maintain a rigorous academic curriculum fully aligned with PA Academic Standards
- Offer credit recovery and acceleration opportunities
- Offer opportunity for remediation (numeracy and literacy)
- Make every effort to secure school records within 10 days of admission, and send school records back to home school and/or subsequent placement 15 days prior to discharge if possible, but no later than 5 days post discharge
- Provide data to PACTT on a quarterly basis
- Provide PACTT staff with the opportunity to assess progress and compliance with PACTT expectations on a yearly basis
- Make every effort to provide opportunities for youth to earn real life work experience while in placement. Providers are further expected to develop a working relationship with

President	Robert J. Stanzione, Bucks Cty.	55 E. Court Street, Doylestown, PA 18901	PH: 215-348-6514	rjstanzione@co.bucks.pa.us
Vice-President	Samuel E. Miller, Jr. Cumberland Cty.	1 Courthouse Square, Carlisle, PA 17013	PH: 717-240-6265	smiller@ccpa.net
Secretary	Edward R. Robbins, Lycoming Cty.	48 West 3 rd Street, Williamsport, PA 17701	PH: 570-327-2408	erobbins@lyco.org
Treasurer	James Sharp, Philadelphia Cty.	1801 Vine St. Room 214, Phila., PA 19103	PH: 215-686-4103	james.sharp@courts.phila.gov

their local Workforce Investment Board (WIB) in order to access their extensive network of partners, to leverage resources and to seek funding for subsidized payment for work.

The PACTT Alliance agrees to provide the following services to all PACTT Affiliated programs:

- On-site visits to assist and monitor the provider success in meeting (or exceeding) the basic program elements listed above
- Continued Technical Assistance around the CTE and academic expectations
- Professional development for the teachers, with an initial emphasis on learning/literacy strategies
- Information from area Workforce Investment Boards (WIBs) and the Pennsylvania Department of Education (PDE) as well as other system partners as appropriate
- Liaison services between the facilities, the Council of Chief Juvenile Probation Officers and represented probation departments, school districts, PDE, WIBs, and community based agencies serving these youth
- Assistance in accessing WIB funding and developing opportunities to provide work experience for youth in placement
- General data reports on the implementation of PACTT across the agencies
- Opportunities for peer networking and to contribute to the continued development of program elements spearheaded by PACTT
- PACTT will continue to work with the Council and with individual Chiefs to improve the flow of information at referral to and discharge from placement
- PACTT will thoroughly consult and communicate with affiliated agencies prior to making any changes or modification of current PACTT affiliation requirements, allowing providers time to respond and make adjustments necessary to meet new requirements.

Failure to maintain the required services would result in the dissolution of this Agreement and the provider agency would no longer be considered a PACTT Affiliate.

Provider Agency Name

Signature of Provider Agency Director

Date

Signature of PACTT Director

Signature of President, PA Council of Chief Juvenile Probation Officers

Date _____

Date _____

